

How to enrol at Wimbledon School of English

1. Complete this form and send it back to us as early as possible. It is important that the information is accurate.
2. You must send the relevant payments with this enrolment form. Please see Terms & Conditions for details. See end of form for how to pay.
3. When we receive this form with your payment we will confirm your course. We will not confirm your course unless this form is accompanied by the relevant payment.
4. Please read the terms and conditions carefully and sign the form before sending it back to us.

Personal Details

First Name

Family Name

Mr Ms Date of birth Age Married Single Other

Nationality * Passport number *

First Language * Passport expiry date

Private address

In your country

Country Postcode

Home Telephone Fax

Parent's Mobile (if U18) Student's Mobile *

Parent's Email (if U18) Student's Email *

*** COMPULSORY INFORMATION**

How did you hear about the school?

Are you disabled? Yes No If yes can you please tell us in what way you are disabled?

Can you suggest ways in which we can help?

Your Current English Level

How long have you studied English in your country? In Britain?

Do you use a text book now? No Yes Which one?

What do you think your level of English is? Beginners Elementary Lower Intermediate
 Intermediate Higher Intermediate Advanced

All students will have their level assessed on arrival at the school

Please state any English Language examinations you would like to take

If you have a conditional place at British university please state which one

EMERGENCY CONTACT DETAILS very important!

If something happens to you while in London, please give us the name of a close person we should inform:

Full Name

Relationship (mother, father, sister, uncle,...)

Telephone number including international prefix:

Insurance, Visas and Confirmation

We strongly advise you to take out personal insurance before leaving for England. If you are planning to take part in any sports, you **must** have medical insurance. If you **do not wish** to take out our insurance, please tick this box
Students who require visas for entry into the UK can receive advice at www.gov.uk/check-uk-visa.
 All confirmations of booking are sent to you by email. If you require your documents to be sent by courier (DHL) the cost is £80 for Europe and £100 for the rest of the world. Please send my confirmation of booking **by DHL**

Course details

STANDARD CLASSES 24 LESSONS PER WEEK

- General English Course
- Beginners *(see start dates)*
- Academic Year programme
- Cambridge Exam Course FCE / CAE / CPE *(see start dates)*
- Business & Professional English
- Pre-Sessional English & IELTS prep 6 weeks *(see start dates)*
- Pre-Sessional English & IELTS prep 10 weeks *(see start dates)*
- IELTS Express 4 weeks *(see start dates)*
- Medical English Standard *(see start dates)*

From (dd/mm/yy)	Until (dd/mm/yy)	Weeks

INTENSIVE CLASSES 28 LESSONS PER WEEK

- English for Law with TOLES preparation *(see start dates)*
- Cambridge Exam Express FCE / CAE *(see start dates)*
- Medical English Intensive *(see start dates)*

From (dd/mm/yy)	Until (dd/mm/yy)	Weeks

STANDARD + OPTION 28 LESSONS PER WEEK

- General English Course
- Beginners *(see start dates)*
- Academic Year programme *(please choose 2 or 3 options below)*
- Cambridge Exam Course FCE/ CAE/CPE *(see start dates)*
- Business & Professional English
- IELTS Preparation *(see start dates)*
- Medical English Standard

From (dd/mm/yy)	Until (dd/mm/yy)	Weeks

Combined with one of the following options:

- Basic Communication Skills
 - Communication Skills
 - Grammar and Writing Workshop
 - IELTS Academic Preparation
 - FCE Preparation
 - CAE Preparation
 - Medical English
 - One/Two* to One, 4 Lessons/week
 - One/Two* to One, 5 Lessons/week
 - One/Two* to One, 6 Lessons/week

Please note that intensive classes are not suitable for Beginners

*Two to One is for 2 students travelling together. Name of Two to One student

ONE TO ONE

- 20 24 28 30 Lessons per week With lunch

From (dd/mm/yy) Until (dd/mm/yy) Weeks

--	--	--

MATURE STUDENTS (age: 40+)

From (dd/mm/yy) Until (dd/mm/yy) Weeks

 English & Culture (see start dates)

--	--	--

Accommodation **I NEED ACCOMMODATION***Please complete the below section* **I DO NOT NEED ACCOMMODATION***Please go to page 4 to confirm transfer***Please choose your room and meal type****[1] First choice [2] Second choice****HOMESTAY**

Room

 Single Twin→ **twin rooms are for two students travelling together**

Standard	[]	Breakfast and dinner	[]	Breakfast only
Standard plus	[]	Breakfast and dinner	[]	Breakfast only
Superior	[]	Breakfast and dinner	[]	Breakfast only
Independent	[]	Self catering (Single room only)		

Twin room only for two students travelling together

I'm sharing with (full name):

Do you require Internet connection (WiFi) in your home stay? Yes NoFrom Saturday/Sunday Until Saturday/Sunday Weeks Do you smoke? No YesFamily with young children (age up to 9 years) No YesFamily with pets? Cats No YesFamily with older children (age 10 years +) No YesDogs No YesOthers No Yes

N.B. many of our families have children and/or pets. If you choose a family with neither of these, it may be very difficult to find a suitable host.

Do you have special diet, allergies or medical conditions? No Yes → if so, please give details below.**Note: There is a £20 per week supplement for each special diet, such as halal, gluten-free or dairy-free.****Note: There is a compulsory one-off £50 accommodation placement fee for all accommodation bookings. There is a £50 per week supplement if you wish to stay in Homestay over the 2 week Christmas period.****STUDENT HOUSES****Kings Lodge
Luxury**

Minimum age 18

Minimum stay 2 weeks

Self-catering with en-suite facilities

Standard single room	[]	Double room double occupancy	[]
Large single room	[]	Twin room double occupancy	[]
Parking space	[]		

Please note that shared rooms are for two students travelling together*Check in: Saturday 13:00 – 17:00 Check out: Saturday 10:00 – 13:00***Queens Lodge
Luxury**

Minimum age 25

Minimum stay 2 weeks

Self-catering with private/en-suite facilities

Standard single room ensuite	[]	Single room with private bathroom	[]
Large single ensuite	[]		

Check in: Saturday 13:00 – 17:00 | Check out: Saturday 10:00 – 13:00

Haynt Walk 1	Minimum age 18	Minimum stay 2 weeks	Self-catering
Standard single room en suite	[]	Standard single room shared bathroom	[]
Large single room shared bathroom	[]		

Haynt Walk 2	Minimum age 18	Minimum stay 2 weeks	Self-catering
Standard single room en suite	[]	Standard single room shared bathroom	[]

Cottenham One	Minimum age 18	Minimum stay 2 weeks	Self-catering
Standard single room en suite	[]	Large Single room shared bathroom	[]

Please note that shared rooms are for two students travelling together

Check in: Saturday 13:00 – 17:00 | Check out: Saturday 10:00 – 13:00

There is a surcharge of £50 if you arrive or depart outside of the check in/check out times. N.B. We cannot check you in after 8:00pm. If you arrive after 8:00pm you will need to stay in a hotel for the first night.

<u>CATHOLIC HOSTEL</u>	Minimum age 18	Maximum age 27	Minimum stay 2 weeks	B&B
For unmarried women only				
	Shared top floor room	[]	Single room	[]
	Shared bottom floor room	[]	Single room with bathroom	[]

From Saturday (only) Until Saturday (only) Weeks

Please note that for Kings Lodge, Queens Lodge and Haynt Walk accommodation we need credit card details. This is to cover the cost of any breakages, other damage to the property, noise disturbance or nuisance while you are there up to a maximum of GBP300. Money will only be taken in the event of any breakages, other damage to the property, noise disturbance or nuisance. I have read and understood the above policy and I agree for my credit card to be charged up to a maximum of GBP300 if necessary.

Card holder signature _____ Date _____

HOTELS & GUEST HOUSES Please send email me the Hotel & Guest House information leaflet

Transfer

I would like you to arrange a taxi transfer to my accommodation from:

- London Heathrow Airport London City Airport
- London Gatwick Airport London Luton Airport
- London Stansted Airport St Pancras International
- Other _____

Please email me an Airport Meeting request form

NOTE: In order for us to book your Airport Meeting Service we must have your **flight details** and **mobile number** by the Thursday before your arrival day.

WIMBLEDON SCHOOL OF ENGLISH Bank details

Bank HSBC
 Address 5 Wimbledon Hill Road, London SW19 7NF
 Account name Wimbledon School of English Ltd
 Swift code MIDLGB22
 Account no 31385445
 Sort code 40-07-30
 IBAN GB70MIDL40073031385445



Payment

A place in classes at WSE is guaranteed once we have received your full payment or deposit (whichever is applicable – see below).

EEA students

1. Please note that letters of acceptance and accommodation details are normally sent via e-mail and cannot be issued until we have received:
 - I. registration fee
 - III. tuition deposit of £300.00
 - IV. accommodation deposit of £300.00 for host family accommodation or 4 weeks' accommodation fees for Student house-share & residential accommodation if applicable (This will be deducted from your subsequent payment of accommodation expenses).
2. All fees must be paid in full by the end of the first day of study at the school. If we do not receive payment by the end of your first day in school you will not be allowed into class and you will be asked to leave your accommodation.

Non Visa Nationals, and Visa Nationals

1. Please note that for students applying for a Short-Term Study Visa, original letters of acceptance are sent by post and other details including accommodation are normally sent via e-mail.
2. No documents can be issued until we have received:
 - I. registration fee
 - II. course materials fee
 - III. full tuition fees
 - IV. accommodation deposit of £300.00 for host family accommodation or 4 weeks' accommodation fees for house-share & residential accommodation if applicable. (This will be deducted from your subsequent payment of accommodation expenses)

Registration fee £50	GBP	
Materials fee if applicable (see notes above)		
1. Course up to 3 weeks £30		
2. Course 4 - 8 weeks £40		
3. Course 9 - 12 weeks £55		
4. Course 13 - 23 weeks £65	GBP	
5. Course 24 - 35 weeks £75		
6. Course 36+ weeks £95		
Tuition deposit £300 OR Full tuition fees (see notes above)	GBP	
Homestay deposit: £300	GBP	
Student Houses and Residences: minimum 4 weeks' deposit	GBP	
One-off Accommodation placement fee (compulsory) £50	GBP	
Homestay special diet fee: £20 extra per week	GBP	
Homestay Christmas supplement: £50 extra per week	GBP	
Express post (DHL) £80 Europe £100 Rest of the world	GBP	
If you have a PROMOTIONAL CODE, please write it here		
Total sent at the time of booking	GBP	

Payment can be made by bank transfer, UK credit card only (paid in £ sterling) OR cheque. We do NOT accept non-UK credit cards except for payment of your tuition fee deposit (if applicable). Please see [terms and conditions](#) for further information.

You will receive an invoice for the outstanding balance due with the confirmation of booking. I will pay the outstanding balance by: Bank transfer Sterling cheque UK Credit Card

Please debit my UK VISA / UK MASTERCARD account for the above total:

Card number

Expiry date Security code

Month Year

Name (as on card)	Card holder address

Declaration: I have read and understood the [Terms & Conditions](#) and accept them.

Signature _____ Date _____